



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

June 2, 2020 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, June 2, 2020 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw present, and Chairman McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Howard and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Bradshaw made a motion to amend the agenda by Removing BOCC Item #1 Action Item: Discussion/Decision Regarding Decision and Order, Brush Rd. Vacation, as these are exhibits to the Resolution, not a stand-alone item. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Commissioner Bradshaw made a motion to adopt the order of the agenda as amended. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT –

-Dan Rose, spoke regarding his support of the recent proclamation that was passed by the BOCC on May 28, 2020, please see attached

-Doug Paterson, spoke regarding potentially moving the meetings to the first floor conference room so people can socially distance if they wish to

CONSENT AGENDA – Action Item

1) Bonner County Commissioners' Minutes for May 26, 2020

2) Invoices Over \$5K: Road & Bridge

Commissioner Connolly made a motion to approve the Consent Agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale (*Jeff Connolly Presented*)

1) Action Item: Discussion/Decision Regarding FY20 Claims Batch #19 \$404,513.85 and Demands in Batch #19 \$253,947.90; **Totaling \$658,461.75**

Claims Batch #19		
General Fund	\$	25,394.54
Road & Bridge	\$	97,803.56
Airport	\$	367.54
Elections	\$	222.06
Drug Court	\$	1,318.07

District Court	\$	8,169.15
911 Fund	\$	5,294.74
Court Interlock	\$	39.75
Revaluation	\$	1,120.02
Solid Waste	\$	22,296.34
Tort	\$	82,572.62
Weeds	\$	279.99
Parks & Recreation	\$	64.25
Highway Special	\$	4,104.75
Justice Fund	\$	115,083.30
Waterways	\$	16,398.12
Grants	\$	23,872.55
Self Insured Medical	\$	112.50
Total	\$	404,513.85

Claims Batch #19		
Demands	\$	253,947.90

Commissioner Bradshaw made a motion to approve payment of the FY20 Claims and Demands in Batch #19 Totaling \$658,461.75. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY20 EMS Claims Batch #19 \$26,416.87 and Demands in Batch #19 \$1,648.93; **Totaling \$28,065.80**

EMS Claims Batch #19		
Ambulance District	\$	26,416.87

EMS Claims Batch #19		
Demands	\$	1,648.93

Commissioner Connolly made a motion to approve payment of the FY20 EMS Claims and Demands in Batch #19 Totaling \$28,065.80. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding Purchase, Idemia LiveScan System Desktop Tenprint; **\$5,924.00**

Commissioner Bradshaw made a motion to approve the purchase of the above-referenced computer and Ethernet adapter for the Juvenile Detention Center at a cost of \$5,924.00, as approved by the Auditors, IT and Procurement. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding 2020/2021 MOA, Idaho Department of Juvenile Corrections, Support Clinical Services in Juvenile Detention Facilities

Commissioner Connolly made a motion to approve the MOA to support clinical services in Juvenile Detention Facilities. This MOA sets forth the conditions under which the Idaho Department of Juvenile Corrections provides funding in the amount of Thirty Thousand (\$30,000.00) Dollars for the 2020/2021 fiscal year to pay part of the

salary paid to the Detention Clinician employed in the Bonner County Juvenile Detention Center and has been approved by legal and the auditors. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

1) Action Item: Discussion/Decision Regarding Wood Waste Fee Adjustment
Commissioner Bradshaw made a motion to accept the Solid Waste Fee reduction for wood waste at the Idaho Hill and Dickensheet collection sites from \$18.00 per yard to \$10.00 per yard as an incentive for customers to separate the clean wood waste for the purpose of burning. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

1) Action Item: Discussion/Decision Regarding MOU, Idaho Department of Lands, Grant #19HFR1-Bonner
Commissioner Connolly made a motion to approve the Memorandum of Understanding Grant# 19HFR1-Bonner in the amount of \$60,000.00 and allow the chair to sign. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Contract for Professional Services, Inland Forest Management, Buckskin-Prospect Area
Commissioner Bradshaw made a motion to approve and sign the Professional Services Contract between Bonner County and Inland Forest Management for the amount of \$10,800.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding MOU, Idaho Department of Lands, Grant #18HFR1-Bonner
Commissioner Connolly made a motion to approve the Memorandum of Understanding Grant# 18HFR1-Bonner in the amount of \$90,000.00 and allow the chair to sign. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

4) Action Item: Discussion/Decision Regarding Contract for Professional Services, Inland Forest Management, Scattered Land Area
Commissioner Bradshaw made a motion to approve and sign the Professional Services Contract between Bonner County and Inland Forest Management for the amount of \$16,200.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

TECHNOLOGY – Bonnie Glazier (Jeff Connolly Presented)

1) Action Item: Discussion/Decision Regarding Server Support and Maintenance Contract, \$11,500.00
Commissioner Connolly made a motion to approve the purchase of a 3 year support contract for county server hardware, to take advantage of cost saving and to safeguard against disruption due to equipment failure. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt

1) Action Item: Discussion/Decision Regarding Forklift Skid Steer CAT, District 1, \$48,793.95
Commissioner Bradshaw made a motion to approve the Road & Bridge purchase of a 262D CAT skid steer forklift for \$48,793.95 for District 1, and authorize the Chairman to sign the Sales Agreement administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

HUMAN RESOURCES – Cindy Binkerd

1) Action Item: Discussion/Decision Regarding Revision, Furlough Policy 2475
Commissioner Connolly made a motion to approve revision of the Furlough Policy 2475, to the Bonner County Personnel Policy Manual effective June 2, 2020. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EMS – Jeff Lindsey

- 1) Action Item: Discussion/Decision Regarding Columbia State Bank Municipal Lease Purchase Agreement, 4 Ambulances; **Resolution**

Commissioner Bradshaw made a motion to approve the Columbia State Bank municipal Lease Purchase and Resolution #2020-37 for the lease purchase of four ambulances for a period of seven years at 3.16% with a total lease purchase amount including interest of \$664,668.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

BOCC – (Jeff Connolly Presented)

- 1) Action Item: Discussion/Decision Regarding Decision and Order, Brush Rd. Vacation was **removed**

- 2) Action Item: Discussion/Decision Regarding Brush Rd. Vacation; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2020-38 including the Findings of Fact, Conclusions of Law, Decision and Order copied and attached hereto collectively as Exhibit 1, arising from the public hearing on the Petition of Iris DeMauro, et al, for the Vacation and Abandonment of a Public Right-of-Way filed with Bonner County, which public hearing was held April 23, 2020 and continued to May 21, 2020, are hereby adopted. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:29 a.m. the meeting was recessed.

At 9:39 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources

Action Item: Discussion/Decision Regarding Hiring

At 9:39 a.m. & 11:52 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye, Commissioner Connolly – aye, Commissioner Bradshaw - aye. All in favor. The motion passed.

At 10:01 a.m. & 12:24 p.m. the meeting was reconvened.

At 10:01 a.m. the Executive Session was recessed.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources

Action Item: Discussion/Decision Regarding Personnel

At 10:02 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye, Commissioner Connolly – aye, Commissioner Bradshaw - aye. All in favor. The motion passed.

At 11:52 a.m. the meeting was reconvened.

Chairman McDonald Adjourned the meeting at 12:24 p.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of May 26, 2020 – June 1, 2020
Copies of the complete meeting minutes are available upon request.

On Wednesday May 27, 2020 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following file was Denied: 2020-027

On Tuesday May 26, 2020 a Facilities Workshop was held pursuant to Idaho Code §74-204(2).

On Wednesday, May 27, 2020 a Bid Opening for Road & Bridge was held pursuant to Idaho Code §74-204(2).

On Wednesday, May 27, 2020 a Planning Hearing was held pursuant to Idaho Code §74-204(2). Commissioner Connolly moved to approve File AM0002-20 adopting the Official Fee Schedules for Titles 11 and 12 for the Bonner County Planning Department, finding the proposed fee schedules are in accord with the findings of fact and conclusions of law listed. I further move to adopt Board of Commissioners' Resolution No. 2020-36, enacting the Official Fee Schedules for the Planning Department. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

On Thursday, May 28, 2020 a Special Meeting regarding COVID Declaration Discussion was held pursuant to Idaho Code §74-204(2).

On Thursday, May 28, 2020 a Tax Deed Update was held pursuant to Idaho Code §74-204(2).

On Monday, June 1, 2020 a Department Head Meeting was held pursuant to Idaho Code §74-204(2).

On Monday, June 1, 2020 an Insurance Update was held pursuant to Idaho Code §74-204(2) followed by an Executive Session pursuant to Idaho Code §74-206 (1) (D) Records Exempt.

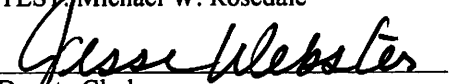


Dan McDonald, Chairman

6/9/20

Date

ATTEST Michael W. Rosedale

By 

Deputy Clerk